



13 April 2022

## **REQUEST FOR QUOTATION**

The Philippine Department of Tourism - London is inviting qualified companies to send quotations/proposals for transportation on May 14, 2023 to Gloucestershire, UK

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before **05 May 2023** to [proposals@itsmorefuninthephilippines.co.uk](mailto:proposals@itsmorefuninthephilippines.co.uk) or [jing@itsmorefuninthephilippines.co.uk](mailto:jing@itsmorefuninthephilippines.co.uk).

Thank you and we look forward to receiving your proposals.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Gerard O Panga".

**GERARD O PANGA**

Tourism Attaché

Philippine Department of Tourism - London

## TERMS OF REFERENCE

I. **BIDDER** : Transportation Service

II. **PROJECT TITLE** : Gloucestershire Barrio Fiesta

III. **BACKGROUND**

Gloucestershire is one of the historic county of southwestern England. It is one of the biggest city in the United Kingdom. Geographically it is near big areas ie: Wiltshire, Worcestershire, River Avon, Cheltenham, Stratford-on- Avon and many more.

This part of the UK has a big number of OFW and FILBRIT which made the 2022 Gloucester Barrio Fiesta successful.

IV. **PURPOSE/ OBJECTIVES**

The aim of Barrio Fiesta is to connect with the Filipino, FILBRIT, British and other nationality by promoting the culture, food, and destination of the Philippines. This will be an opportunity to reach out to the members of the community, interact with locals and distribute information about our country.

V. **CAPABILITY REQUIREMENTS**

- Car must be duly registered in the United Kingdom with valid insurance
- Must have worked with the PE London, PDOT London or other PH government agencies in London
- Must be able to provide the requirements of PDOT London based on the detailed required services
- Must be willing to provide the required service on a send-bill-arrangement

VI. **DELIVERABLES/ REQUIRED SERVICES**

May 14, 2023

Pick up from Bream Close, PDOT London, then proceed to Chelsea then to Kings Square, Gloucester City Centre	6:00 am
Pick up from Kings Square, Gloucester City Centre to PDOT London, Bream Close to Chelsea	18:00 pm

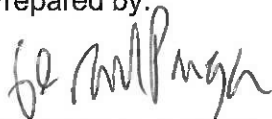
- All vehicle should be road-worthy, licensed, clean and properly maintained daily. Drivers should be licensed and with proper dress-code.

## VII. BUDGET

The budget for the above required service is £350.00 return all inclusive (service inclusive of petrol, driver's fee, congestion charges, parking fees ) and other applicable taxes.

The winning quotation/proposal will be based on the lowest proposed bid price and compliance to the required specification of the requested services.

Prepared by:



**GERARD O. PANGA**

Tourism Attaché

Philippine Department of Tourism-London

CONFORME :

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Signature

Printed Name

Title

Company Name