



03 May 2023

REQUEST FOR QUOTATION

The Philippine Department of Tourism - London is inviting qualified companies to send quotations/ proposals for transportation on June 3, 2023 to Stevenage, UK.

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before **23 May 2023** to proposals@itsmorefuninthephilippines.co.uk or jing@itsmorefuninthephilippines.co.uk.

Thank you and we look forward to receiving your proposals.

Sincerely yours,

GERARD O PANGA

Tourism Attaché

Philippine Department of Tourism - London

TERMS OF REFERENCE

I. BIDDER : Transportation Service

II. PROJECT TITLE : Promotion of BBMG campaign in Stevenage

III. BACKGROUND

Stevenage is a large town and borough in Hertfordshire, England, about 27 miles north of London. Stevenage is east of junctions 7 and 8 of the A1, between Letchworth Garden City to the north and Welwyn Garden City to the south. "

Megaworld is organizing an event with the nurses in the area and nearby area. There is many OFW's specifically Filipino nurses in Stevenage.

IV. PURPOSE/ OBJECTIVES

The aim of the event is to reach out with the Filipino, FILBRIT and British promoting the Philippines as a place for investment.

V. CAPABILITY REQUIREMENTS

- Car must be duly registered in the United Kingdom with valid insurance
- Must have worked with the PE London, PDOT London or other PH government agencies in London
- Must be able to provide the requirements of PDOT London based on the detailed required services
- Must be willing to provide the required service on a send-bill-arrangement

VI. DELIVERABLES/ REQUIRED SERVICES

June 3

11:00 a.m. – pick up from Chelsea to PDOT London office for the materials then to Bream Close to pick up Ms Esmaña. Proceed to Holiday Inn, St. George's Way, Stevenage, Hertfordshire, SG1 1HS

22:00 – pick from Holiday Inn, Stevenage then proceed to PDOT London office, Chelsea and Bream Close.

- All vehicle should be road-worthy, licensed, clean and properly maintained daily. Drivers should be licensed and with proper dress-code.

VII. BUDGET

The budget for the above required service is £400.00 both way (service inclusive of petrol and other taxes) additional charges of parking fees.

The winning quotation/proposal will be based on the lowest proposed bid price and compliance to the required specification of the requested services.

Prepared by:

CONFORME :



GERARD O. PANGA
Tourism Attaché
Philippine Department of Tourism-London

Signature
Printed Name
Title
Company Name