



March 8, 2023

REQUEST FOR QUOTATION

The Philippine Department of Tourism - London is inviting qualified companies/suppliers for land transport services company for the Philippine International Food month showcase on April 21, 2023

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before April 13, 2023 to proposals@itsmorefuninthephilippines.co.uk or jing@itsmorefuninthephilippines.co.uk.

Thank you and we look forward to receiving your proposals.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Gerard O Panga", is written over the typed name.

GERARD O PANGA

Tourism Attaché

Philippine Department of Tourism - London



TERMS OF REFERENCE

Project Title : Provider/ supplier for Transport Services for the Philippine International Food Month Showcase
Job Specification : Transportation services
Duration : April 21, 2023

I. BACKGROUND:

The Philippine Department of Tourism (DOT) will be hosting an event on April 21, 2023 to celebrate the Philippine International Food month for the month of April.

II. PURPOSE / OBJECTIVES

The Department of Tourism (PDOT) needs the services of a UK-based, licensed transportation company that will provide the transport service requirements of DOT London for the transport of materials and staff to the venue from PDOT London and/or stock room.

Objectives :

- To provide licensed, road worthy transportation vehicles with licensed drivers April 21, 2023.
- To ensure a seamless and smooth implementation of the above project.

III. CAPABILITY REQUIREMENTS

- Must be a London-based/ registered company with duly licensed drivers
- Must have worked with the PE London, PDOT London or other PH government agencies in London
- Must be able to provide the requirements of PDOT London based on the detailed required services
- Must be willing to provide the required services on a send-bill arrangement

III. DELIVERABLES/ REQUIRED SERVICES

April 21, 2023

Pick up from PDOT London office for the materials and staff to Zebrano	2:00 p.m.
Pick up from Zebrano to PDOT London for the return of the materials	11:30 p.m.

*All vehicles should be road-worthy, licensed, clean, and properly maintained daily. Drivers should be licensed and with proper dress-code.

V. BUDGET

The budget for the above required services is £60.00 one way all inclusive (service inclusive of petrol, driver's fee, congestion charges, parking fees, etc) and other applicable taxes.

The winning quotation/ proposal will be based on the lowest proposed bid price and compliance to the required specifications of the requested services.

Prepared by:



GERARD O. PANGA

Tourism Attaché

Philippine Department of Tourism-London

CONFORME:

Signature

Printed Name

Title

Company Name