



May 23, 2023

REQUEST FOR QUOTATION

The Philippine Department of Tourism - London is inviting qualified companies/suppliers to send quotations for the **supply Maryville non-woven shopping tote bag 28L**.

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before May 26, 2023 to proposals@itsmorefuninthephilippines.co.uk or jing@itsmorefuninthephilippines.co.uk.

Thank you and we look forward to receiving your proposals.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Gerard O Panga", is written over the printed name.

GERARD O PANGA

Tourism Attaché

Philippine Department of Tourism - London



TERMS OF REFERENCE

Project Title : Office promotional give aways
Job Specification : Supplier of promotional products
Duration : 1 Transaction
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I. BACKGROUND:

The Philippine Department of Tourism (DOT) will be supporting request from different organizations, individuals for travel and promotions of Philippines as country of destination.

II. PURPOSE / OBJECTIVES

The Department of Tourism (PDOT) needs the services of a UK-based, licensed supplier of promotional products for the above give away.

Objectives :

- To supply Maryville non- woven shopping tote bag 28L

III. CAPABILITY REQUIREMENTS

- Must be a London-based/ registered company
- Must be able to provide the requirements of PDOT London based on the detailed required services
- Must be willing to provide the required services on a send-bill arrangement

IV. DELIVERABLES/ REQUIRED SERVICES

Delivery must be either June 7 or 8, 2023

V. BUDGET

The budget for the above required services are as follows (inclusive of tax) :

- Maryville non- woven shopping 150 tote bag - £537.66

The winning quotation/ proposal will be based on the lowest proposed bid price and compliance to the required specifications of the requested services.

Prepared by:

A handwritten signature in blue ink, appearing to read "Gerard O. Panga".

GERARD O. PANGA

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Philippine Department of Tourism-London

CONFORME:

Signature