



03 May 2023

## **REQUEST FOR QUOTATION**

The Philippine Department of Tourism - London is inviting qualified companies to send quotations/proposals for transportation on June 15 and June 19, 2023 to London Heathrow airport for the Kalayaan Festival, Madrid.

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before **05 June 2023** to [proposals@itsmorefuninthephilippines.co.uk](mailto:proposals@itsmorefuninthephilippines.co.uk) or [jing@itsmorefuninthephilippines.co.uk](mailto:jing@itsmorefuninthephilippines.co.uk).

Thank you and we look forward to receiving your proposals.

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Sincerely yours,

A handwritten signature in blue ink, appearing to read "Gerard O Panga".

**GERARD O PANGA**

Tourism Attaché

Philippine Department of Tourism - London

## TERMS OF REFERENCE

- I. **BIDDER** : Transportation Service
- II. **PROJECT TITLE** : Kalayaan Festival , “ Mano po!” , Madrid, Spain

III. **BACKGROUND**

Madrid, Spain's central capital, is a city of elegant boulevards and expansive, manicured parks such as the Buen Retiro. It's renowned for its rich repositories of European art, including the Prado Museum's works by Goya, Velázquez and other Spanish masters. The heart of old Hapsburg Madrid is the portico-lined Plaza Mayor, and nearby is the baroque Royal Palace and Armory, displaying historic weaponry. These sites attracts European nationals and other immigrant to migrate in Spain. Because of the historical relationship of Spain with Philippines, OFWs are eager and confident in migrating in Spain. Spain is one of the EU countries where you can find a large number of Filipinos and second generation of Filipinos.

“ Mano po!” is a Filipino traditional heritage, a Filipino culture and one of the unique forms of a Filipino way of showing respect.

Kalayaan festival is a big event celebrating Filipino culture, food and fashion.

IV. **PURPOSE/ OBJECTIVES**

The aim of Kalayaan Festival is to connect with the Filipinos, Europeans, FILEU and other nationality by promoting the culture, food, and destination of the Philippines. This will be an opportunity to reach out to the members of the community, interact with locals and distribute information about our country.

V. **CAPABILITY REQUIREMENTS**

- Car must be duly registered in the United Kingdom with valid insurance
- Must have worked with the PE London, PDOT London or other PH government agencies in London
- Must be able to provide the requirements of PDOT London based on the detailed required services
- Must be willing to provide the required service on a send-bill-arrangement

VI. **DELIVERABLES/ REQUIRED SERVICES**

<b>June 15</b>	
Pick up from Bream Close and Chelsea to LHR	9:15 a.m.
<b>June 19</b>	
Pick up from LHR to Bream Close and Chelsea	7:20 p.m.

- All vehicle should be road-worthy, licensed, clean and properly maintained daily. Drivers should be licensed and with proper dress-code.

## VII. BUDGET

The budget for the above required service is £150 one way (service inclusive of petrol and other taxes) additional charges of parking fees.

The winning quotation/proposal will be based on the lowest proposed bid price and compliance to the required specification of the requested services.

Prepared by:



**GERARD O. PANGA**

Tourism Attaché

Philippine Department of Tourism-London

CONFORME :

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Signature

Printed Name

Title

Company Name